RESOLUTION NO.: **2012-R23**
SPONSOR: **MAYOR NORTON**
INTRODUCED: **JUNE 12, 2012** **ASSIGNED TO: RULES & PERSONNEL**

A RESOLUTION CHANGING THE CIVIL SERVICE CLASSIFICATION FOR THE POSITION OF ADMINISTRATIVE COORDINATOR (LAW) TO "UNCLASSIFIED," AND DECLARING AN EMERGENCY.

WHEREAS, Green Charter Section 7.3(c) grants City Council the authority to determine which administrative positions within the City of Green shall be classified and which shall be unclassified; and

WHEREAS, Revised Code Section 124.11(A)(8) states,

> "The unclassified service shall comprise the following positions, which shall not be included in the classified service, and which shall be exempt from all examinations required by this Chapter: ...(8), ... Four clerical and administrative support employees for ... each of the principal appointive executive officers, boards or commissions, except for civil service commissions, that are authorized to appoint such clerical administrative support employees."

WHEREAS, Revised Code also permits a position to be unclassified when a fiduciary relationship exists requiring the employee to be exempt from Civil Service status with the emphasis placed upon whether the assigned job duties require, as essential qualifications over and above technical competency requirements, a high degree of trust, confidence, reliance, integrity, and fidelity; and,

WHEREAS, the Civil Service Commission unanimously recommended the change of the classification for the position of Administrative Coordinator (Law) to "unclassified," and;

WHEREAS, the Administrative Coordinator (Law) holds a confidential fiduciary relationship with the Law Director, the Mayor, the Administration and City Council, and this relationship requires this position to be maintained in the "unclassified" service and exempt from Civil Service Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GREEN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:

SECTION ONE:
City Council approves the change of the Civil Service Classification of the position of Administrative Coordinator (Law) to "unclassified;" and, exempt it from Civil Service Rules and Regulations.

SECTION TWO:
The City of Green finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meeting of this Council and any deliberations of this City and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION THREE:
Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety, and welfare of the citizens of Green. Provided that this legislation receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: July 10, 2012

Molly Stevens, Clerk

Joel Reed, Council President

APPROVED: July 11, 2012

Richard G. Norton, Mayor

COPIED H.R.
SVCE ZONE PARK ROAD ENG
LAW FIN MAY PLAN FIRE

ENACTED EFFECTIVE: July 11, 2012

ON ROLL CALL: Colopy - yea France - yea Humphrey - yea Knodel - yea
Neugebauer - yea Reed - yea Summerville - yea Adopted 7-0

Suburbanite publication on July 15 and July 22, 2012

Molly Stevens, Clerk

6/05/2012 Approved as to form and content by Stephen J. Pruneski, Law Director SP 6/7/12